

**PAGLAUM MUTUAL BENEFIT ASSOCIATION INC.**

Eastern Looc, Plaridel, Misamis Occidental, Mindanao Philippines  
 TeleFax No (088) 344-8587 E-mail: paglaummba@yahoo.com

**ALL LOANS INSURANCE PACKAGE CLAIM SETTLEMENT SHEET**

NAME OF INSTITUTION : \_\_\_\_\_

NAME OF THE DECEASED MEMBER-BORROWER		AGE
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**LOAN AVAILMENT**

TYPE OF LOAN	AMOUNT OF LOAN	DATE		PAYMENT MADE AT THE TIME OF DEATH ( Payable to Beneficiary)	BALANCE OF LOAN AT THE TIME OF DEATH (Payable to PAGLAUM)
		LOAN RELEASED	MATURITY		
<b>TOTAL</b>					

PREPARED BY: _____	REVIEWED AND APPROVED BY: _____
SIGNATURE OF <b>T.O./A.O.</b> OVER PRINTED NAME _____	SIGNATURE OF <b>BRANCH MANAGER</b> OVER PRINTED NAME _____
DATE SIGNED _____	DATE SIGNED _____

**SUPPORTING DOCUMENTS**

1. Loan Amortization Schedule
2. Promissory Note
3. Photocopy of Death Certificate
4. Photocopy of Official Receipt/s of payment of LRF fees (if any)

**NOTE:** ALL ORIGINAL COPY OF CLAIMS DOCUMENTS FOR LIFE INSURANCE BENEFITS AND FOR LOAN REDEMPTION FUND, INCLUDING A COPY OF VOUCHER DULY SIGNED BY THE BENEFICIARY, SHOULD BE FORWARDED TO PAGLAUM MBA MAIN OFFICE EVERY FOLLOWING MONDAY (IF ANY)
